



## **CCTV Safety Monitoring Implementation Plan**

At Little Explorers, we understand that the use of CCTV in early years settings can raise varied opinions. While some see it as a valuable tool for enhancing safety and promoting best practice, others may view it as potentially intrusive. We have carefully considered all perspectives, including the legal framework, sector guidance, and feedback from other settings that have implemented safety monitoring systems.

After thorough consultation and risk assessment, the decision to implement indoor safety monitoring (non-recording CCTV) in our Learning Spaces at Little Explorers has been made to support our commitment to the highest standards of safeguarding, safety, and quality practice.

**Important Note:** Indoor CCTV is for live monitoring only. There is no recording or storage facility attached to indoor monitoring systems. The purpose is solely to support the health and safety of children, staff, and visitors, and to develop and maintain best practice.

**Purpose of CCTV (Indoor and Outdoor):** The nursery CCTV system is intended to:

- Promote the health, safety, and wellbeing of children, staff, and visitors.
- Protect nursery property, including buildings, equipment, and resources.
- Support the professional development and supervision of staff by promoting best practice.

### **System Overview:**

- The system comprises 18 fixed cameras located both inside and outside the nursery.
- Cameras are not installed in toilets, nappy changing areas, or any location that may compromise personal dignity.

### **Outdoor CCTV (Recording System):**

- Outdoor CCTV is monitored centrally from the nursery office.
- The system is registered with the Information Commissioner's Office (ICO) and operates in compliance with the Data Protection Act and ICO's CCTV Code of Practice.
- Its purpose is to detect and deter unauthorised access, theft, damage to property, and anti-social behaviour.

### **Indoor CCTV (Non-Recording Safety Monitoring):**

- Indoor cameras are live-monitored only, with no recording or data storage capability.
- These are used to enhance supervision, promote safety, and support staff development through real-time oversight.

- The use of indoor safety monitoring also aligns with our internal safeguarding, training, and quality assurance processes.

#### **Camera Locations and Signage:**

- Camera locations are clearly indicated.
- Adequate signage is displayed at each camera site to inform all visitors, staff, and parents that CCTV monitoring is in operation.

#### **Storage and Retention (Outdoor CCTV Only):**

- Images captured by the outdoor CCTV system are retained for a maximum of 30 days, unless required longer for the purpose of a specific investigation.
- All data is stored securely, and access is limited to authorised personnel only.
- A log of access to CCTV footage is maintained in line with our CCTV policy and Data Protection Policy.

#### **Compliance and Registration:**

- The nursery is registered with the ICO for the use of CCTV.
- All use of CCTV complies with the General Data Protection Regulation (GDPR), Data Protection Act 2018, and the ICO CCTV Code of Practice.

**Queries and Concerns:** If you have any questions or would like to discuss any aspect of our CCTV usage, please speak with a member of the nursery management team.

(Please refer to our CCTV Policy and Data Protection Policy for further details.)

This policy was adopted on	Signed on behalf of the nursery	Reviewed
24/01/2022	groberts	15th May 2025